

FOR PUBLICATION

REVIEW OF LICENCE AND REGISTRATION FEES 2019/20 (A000)

MEETING: APPEALS AND REGULATORY COMMITTEE
DATE: 24 OCTOBER 2018
REPORT BY: LICENSING MANAGER
WARDS: ALL

1.0 **PURPOSE OF REPORT**

1.1 To seek approval for revised licence and registration fees for 2019/20.

2.0 **BACKGROUND**

2.1 In accordance with the Council's financial regulations it is necessary for all fees to be annually reviewed.

2.2 The services relate to the regulation, control and administration of the following areas:

- Private Hire and Hackney Carriage fees;
- Scrap Metal collectors and sites;
- Miscellaneous licensing fees.

2.3 Fees for the Licensing Act 2003 are set nationally and cannot be altered by the Council.

2.4 Fees under the Gambling Act and for sexual entertainment venues are considered by the Licensing committee.

2.5 Members are reminded that these are statutory services and as such are not subject to market forces. The Council has discretion about the setting of fees.

3.0 **SCOPE**

- 3.1 In line with council policy a 3% increase is suggested for all fees and charges. A summary of proposed fees is provided at Appendix A which sets out the fees and charges that were agreed in 2016/17 and the proposed increase; the figures have been rounded up or down to assist with cash handling.
- 3.2 At present these budgets have averaged out to the point where there is no material subsidy either way. A 3% increase will maintain that position.
- 3.3 These fees and charges have not been increased for two years.

4.0 **EXCEPTIONAL ITEMS**

- 4.1 On 30 November 2016 this committee decided to retain the limit of 110 hackney carriages. The committee also decided to commission another unmet demand survey in 2019, the survey to be funded by hackney carriage licence holders, for which licence holders are charged £10 at each six month renewal.
- 4.2 The consumable licensing items are subject to price changes by our supplier. Appendix A shows the costs recharged on the current stock but prices will be adjusted when suppliers alter the costs to us.
- 4.3 A comparison of fees within Derbyshire authorities will be available at the meeting.

5.0 **FINANCIAL IMPLICATIONS**

- 5.1 A 3% increase will enable the council to provide these services as close to cost neutral as possible.

6.0 **RECOMMENDATION**

- 6.1 Approval is given to a 3% increase in fees and charges from 1 April 2019.

DRIVERS			
Licence type	Current fee	With 3% increase (rounded)	Notes
Application	205	211	
Renewal	205	211	
Written test	46	47	Will be replaced by one computer-based test at £40
Driven test	46	47	
Contract driver	31	32	
Executive hire new application	66	68	
Executive hire renewal	59	61	
DBS disclosure	26	27	
Badge holder	4	4	At cost from supplier
Replacement badge	4	4	At cost from supplier
Lanyard	1	1	At cost from supplier
Badge holder - dashboard	1	1	
VEHICLE			
New application - Private Hire	146	150	
New Application - Hackney Carriage	146	150	No new applications anticipated due to limit set on hackney licences
Hackney survey fee	10	10	Tri-annual survey, paid on renewal.
Renewal Private Hire	102	105	
Hackney Renewal	102	105	
Front plate	9	9	At cost from supplier
Rear plate	11	11	At cost from supplier
Transfer	13	14	
Change of details	13	14	
Duplicates	1	1	Reduction in fee
OTHER			
Flexi plate front	3	3	At cost from supplier
Flexiplate rear	5	5	At cost from supplier

Licence type	Fees 2014-15	Rounded fee +3%	Notes
Key/button set	2	2	At cost from supplier
Extension brackets	8	8	At cost from supplier
Q/L pouch	2	2	At cost from supplier
Back rear bracket	7	7	At cost from supplier
Back rear bracket kit	2	2	At cost from supplier
2XQ/L replacements	2	2	At cost from supplier
Dash pouch	2	2	At cost from supplier
Dash card	2	2	At cost from supplier
ABO signs	5	5	At cost from supplier
Security key	25p	25p	At cost from supplier
High bond pad	2	2	At cost from supplier

OPERATORS

Fee	642	661	5 year licence
plus per vehicle	28	29	
vehicle test	60	60	Not CBC income
Retest – within 10 days	15	15	Not CBC income
Retest – after 10 days	35	35	
Limousine test	25	25	Not CBC income

Scrap Metal

Licence Type	Fees 2015-16	Rounded fee for +3%	Notes
Site licence (3 yearly licence)	424	437	
Collectors licence (3 yearly licence)	178	183	
Addition of new site	212	218	
Change of site manager	12	13	
Add person to a site licence who has not previously been checked.	69	71	