Present:

Mark Wreghitt  NDHIA Manager
David Kitching  North-East Derbyshire District Council
Alison Craig  Chesterfield Borough Council
John Morehen (Chair)  Staveley Seniors
Councillor Tony Rodgers  Chesterfield Borough Council
Victoria Sparkes  Derbyshire Fire and Rescue Service
Samantha Bentley  Bolsover District Council
Eric Turner  50+ Inspired
Trevor Wills  Chesterfield Chinese Association
Steve Rowntree  North Derbyshire Home Improvement Agency
Scott Bray  North Derbyshire Home Improvement Agency
Karen Wood  North Derbyshire Home Improvement Agency

Apologies:

John Sherwood  Bolsover District Council
Sandra Johnson (Vice-Chair)  Derbyshire County Primary Care Trust
Rita King  Chesterfield & North Derbyshire Pensioners’ Action Association
Gill Hallewell  North-East Derbyshire District Council
Cheryl Malpass  Social Services

1. WELCOME AND INTRODUCTIONS

Chair welcomed everyone and declared the meeting open. As it was Trevor Wills’ first meeting, everyone introduced themselves to him and Chair asked that Trevor, together with his wife Soo, be accepted as part of the Group.

2. MINUTES OF LAST MEETING 8 JUNE 2010

Agreed as a true record.

3. MATTERS ARISING

VS said that the Fire Service had carried out targeted home fire safety checks, concentrating on the Creswell area, where there had been a number of kitchen fires. Over 50 checks had been done over a three-day period. There had also been a number of ESFs (escalating secondary fires) such as with grass and rubbish fires etc, which are usually expected to occur during the school holidays. In Model Village, Creswell, there is a high number of properties occupied by immigrant workers, consequently with an associated language barrier. Hopefully information about fire
safety such as that the use of 2-pin plugs in 3-pin sockets is a dangerous practice and accordingly, a number of adaptors have been given out in the area, which will allow the use of appliances with 2-pin plugs. The Hodthorpe/Whitwell areas will be similarly targeted in November/December this year.

There were no other matters arising from the previous meeting’s minutes.

4. **HIA PROGRESS REPORT**

**Telecare Installations in NEDDC Area**
The referrals for telecare installations are being done by Tunstall Telecom at present and this is reflected in the low numbers being referred to the HIA.

**Telecare Installations in CBC Area**
MW to organise with the Careline mobile wardens for them to do a demonstration of the products that can be installed in properties to assist anyone with a disability, at the next Advisory Committee Meeting.

Chair said he was impressed with the Careline service and asked if a talk could be given and equipment demonstrated to the Staveley Seniors. It is being installed at the Staveley Centre (mainly for Alzheimer’s patients).

**Energy Efficiency - Warmfront**
The future of the Warmfront scheme is under review and it will most likely be terminated, but they are continuing to take referrals for boiler exchanges and heating installations up to March 2011.

**Home Repair Assistance, Decent Homes and DFGs**

**Bolsover**
Budget for 10/11 is £150,000 for HRA. £54,397.00 has been spent on HRAs and a further £31,394.11 is committed. Bolsover currently retain DFG work at the District Council.

The budget figures below for Chesterfield and NEDDC are different to the ones quoted in the HIA Progress Report – this being due to the fact that they were not available at the time the report was prepared.

**Chesterfield**

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<th>No of Cases</th>
<th>Home Rpr</th>
<th>HRA&amp;DH</th>
<th>Decent Homes</th>
<th>No. of Cases</th>
<th>Empty Cases</th>
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AdvComMins 02 Sept 2010 2
NEDDC - 2010/2011 - As at 31 August 2010

DFGs
Budget                                      £200,000.00
Approved           18                     £85,392.22 (includes re-assessments)
Completed         10                   £108,106.65
Actual payments value               £75,688.79

HRAs
Budget                                      £389,000.00 (Regional Housing Board) but to date only using
                                               £150,000.00 for HRA's (to review later in year)
Approved           24                   £116,132.28
Completed         25                   £112,804.95
Actual payments value               £98,044.64

All other items as per the Agency Progress Report forwarded to Advisory Committee
Members before this meeting and also at the meeting.

5. FOUNDATIONS TRANSFORM CONSULTANCY

There has been a brief prepared for this. MW meeting with Procurement this
afternoon. Consultant will talk to members of the Advisory Board to determine how the
future governance will go.

6. FOUNDATIONS QUALITY MARK/TRUST MARK

The HIA bid was successful – report in draft form at present but can now put the
Quality Mark logo on our stationery. It was a rigorous vetting procedure – had the
inspector at the HIA offices for 2 days, during which time members of staff were
interviewed and following on from this the report was written. Action points need to be
addressed when final report is issued. The award lasts for 3 years. Publicity items are
to be sorted and an external press release to be done. Cllr Tony Rogers wished full
congratulations to be given to the staff of the HIA.

7. CBC HANDYVAN

Was reported at the last ACM that Bettina Mee would be commencing in the vacant
post, but in the interim, she was offered a permanent post with Dales Housing which
she accepted. Martyn West, second on the list, has been offered the post, CRB
checks have been completed and he will be commencing next Monday, 6 September
2010. Invitation to tender for the Handyvan Service for another 2 years, with an option
of up to 4 years, and hoping to put in successful bid over the next 2 weeks. Will be
based 30% on price and rest on quality of method statement and service provided.
8. **ADVISORY ROLES**

Paper from Foundations regarding Advisory Board suggesting ways we could work better. Consultant will be in contact with certain members of the Advisory Board to discuss matters regarding guidance and control over the Agency.

9. **BOILER REPLACEMENTS**

Available for residents in CBC and NEDDC but not in BDC at this stage. The boiler servicing scheme has been very successful. Boiler replacements through the Warmfront scheme – there is a long waiting time and they will not replace boilers apart from ones which have been condemned, or those that have broken down and are not viable for repair. Put in bid to low-carbon communities and also the Government boiler scrappage scheme was very successful but meant that persons had to pay the money for new boiler up front and then claim the £400 back and a lot of people not financially able to do this.

Scheme where people can have old ‘G’ rated boilers replaced at the present time with a loan on the property, which is repayable when the property is sold.

Solar panels can be installed free of charge and the customer then gets free electricity during the day but pays for that used at night-time, or the customer can pay for the installation of solar panels, get all their electricity free and then paid for the excess generated, which goes back into the national grid.

10. **FALLS’ PREVENTION**

This is a group mainly for stroke patients etc, who are given talks by nurses and then an officer from HIA can deliver grabbers, window openers and other safety equipment to anyone with a disability who would benefit from using such items. The service will run to April next year and is at Bolsover, Clay Cross and Walton Community Hospitals and equipment is funded with a slice of the budget from Handyvan Service.

11. **AFFORDABLE WARMTH – WARM ZONES**

Meeting on 25 August 2010. Pilot at Calow, Brimington and Grassmoor for Warm Homes, North Derbyshire. Funding will be given from power supply companies for loft insulation, cavity wall insulation and the money will be used to subsidise the cost of these. People who can afford it will pay somewhere around £99 and those who cannot afford it will get it for free. Will be going out for tender possibly early October 2010 and will be managed by either the energy company or a private company. If successful, will be rolled out to other Wards etc. Funding runs out in 2012.

12. **COMMITTEE MEMBERS UPDATES**

Vicky Sparkes – DFRS did not proceed with money for electric blanket testing – bid for funding not successful, but at present can do electric blanket testing up to December 2010.
Alison Craig – Advised that there is to be a 2-year post advertised in Private Sector Housing Team – bringing empty properties back into use – will be working with Liz Treanor (Senior Housing Officer) and Jane Thomas (Private Sector Housing Manager).

John Morehen – Wished it to be noted that there’s been an application from Chatsworth Estates to build 400 houses for sale and to let between Mastin Moor and Woodthorpe, although this is a green field site and possibly no planning permission will be given.

13. ANY OTHER BUSINESS

VS informed the Committee members that Derbyshire Constabulary are now sharing information about persons who may be susceptible to harm (relating to the lady in Leicestershire who was driven to commit suicide, after killing her handicapped daughter, because of antisocial behaviour directed towards them by various persons who lived in the vicinity).

14. DATES AND TIMES OF NEXT TWO MEETINGS

Thursday, 9 December 2010 at Chesterfield Town Hall  
Tuesday, 15 March 2011 at Derbyshire Fire Station  
MW asked that meetings commence at **10.30am** instead of 10.00am, which was agreed.  
Cllr Rogers said he probably would not be available; however, the above dates were agreed by the majority.