

## RECORD OF EXECUTIVE DECISIONS – JOINT WORKING

### THE CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Chesterfield Borough Council (CBC), Bolsover District Council (BDC), North East Derbyshire District Council (NEDDC)

The Chesterfield and District Joint Crematorium Committee		Date of Decision 18 December 2017	
Title Reference: <b>Chesterfield Crematorium Fees and Charges 2018/19</b>			
Key Decision: No			
Report and Background papers		Public/Exempt: Exempt	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision:  <b>RESOLVED –</b>  1. That the 2018/19 Fees and Charges as set out at Appendix 2 to the officer's report, be approved.			
Reason for Decision:  1. To secure sufficient funding to maintain high standards of service for the bereaved.			
Alternative options considered and rejected (if any): N/A			
Declarations of interests: None			
Decision subject to call-in:	Yes		
Date Record Issued: 18 December, 2017			
Contact Officer: Joel Hammond-Gant, Democratic and Scrutiny Officer Telephone: 01246 345273			

The Chesterfield and District Joint Crematorium Committee			Date of Decision 18 December 2017
Title Reference: <b>Estimates of Revenue Expenditure for Years Ending 31 March 2018 Onwards</b>			
Key Decision: Yes			
Report and Background papers		Public/Exempt: Public	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision:			
<b>RESOLVED –</b>			
<ol style="list-style-type: none"> <li>1. That the revenue estimates be approved, subject to the approval of the Fees and Charges.</li> <li>2. That the Capital schemes detailed in paragraphs 3.4 and 6.7 of the report, be approved.</li> <li>3. That pursuant to Minute No. 19 (Chesterfield and District Joint Crematorium Committee, 2016/17) approval is given to re-distribute funds to the total of £511,745 to the Constituent Authorities for 2017/18.</li> <li>4. That the planned use of reserves detailed in section 6.0 be approved.</li> </ol>			
Reason for Decision:			
<ol style="list-style-type: none"> <li>1. To enable the Crematorium to set a balanced budget and maintain adequate reserves for 2017/18 and in future years.</li> </ol>			
Alternative options considered and rejected (if any): N/A			
Declarations of interests: None			
Decision subject to call-in:	Yes		
Date Record Issued: 18 December, 2017			
Contact Officer: Joel Hammond-Gant, Democratic and Scrutiny Officer Telephone: 01246 345273			

The Chesterfield and District Joint Crematorium Committee			Date of Decision 18 December 2017
Title Reference: <b>Bereavement Services Manager's Report</b>			
Key Decision: No			
Report and Background papers		Public/Exempt: Exempt	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision:			
<b>RESOLVED –</b>			
<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That approval be given for expenditure of £16,500 for completing the additional chapel exit by means of block paving around the structure.</li> </ol>			
Reasons for Decision:			
<ol style="list-style-type: none"> <li>1. To keep the Joint Committee informed of matters relating to the operation of the Crematorium.</li> </ol>			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in:	No		
Date Record Issued: 18 December 2017			
Contact Officer: Joel Hammond-Gant, Democratic and Scrutiny Officer Telephone: 01246 345273			

## Notes to Record of Decision (Joint Working):

### CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Chesterfield and District Joint Crematorium Committee meeting**. Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Chesterfield and District Joint Crematorium Committee meeting.*

### BDC - CALL-IN REQUESTS

*All Key Decisions come into effect **five working days** after the meeting unless three members give notice in writing to the Governance Manager requesting to call in the decision. The call-in request should be on a **completed 'call-in' request form and include the names and signatures of the three signatories**, the decision making principles it is believed have been breached and also the reasons for this. Non Key Decisions may not be called in.*

### NEDDC - CALL-IN REQUESTS

*The implementation of key decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the Chair or Vice Chair together with three other members of any Overview and Scrutiny committee may object to a key decision and call it in. The call-in request should be on a **completed 'call-in' request form** Non-Key decisions cannot be called in at North East Derbyshire District Council.*