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## **NOTICE OF EXECUTIVE DECISION TO BE MADE**

The following Executive Decisions are due to be made by the CABINET MEMBER FOR GOVERNANCE on WEDNESDAY, 28 MARCH 2018.

### Part 1(Public Information)

1. Member-Level Meetings - 2018/19 (GV000L) (Pages 3 - 18)

Reports relating to the decision(s) to be taken are attached to this notice, unless they contain confidential or exempt information. A meeting will not necessarily take place when the decision is made. Please contact Democratic Services for more information.

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## For publication

### Member-Level Meetings - 2018/2019 (GV000L)

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Meeting: Cabinet Member for Governance

Date: 28 March, 2018

Report by: Senior Democratic and Scrutiny Officer

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#### 1.0 **Purpose of report**

1.1 To seek Cabinet Member approval to the schedule of Member-level meetings for 2018/19.

#### 2.0 **Recommendation**

2.1 That the schedule of member-level meetings for 2018/19 be considered and approved.

#### 3.0 **Report details**

##### **Schedule of Meetings**

3.1 Attached for Cabinet Member's consideration is a schedule of Member-level meetings for 2018/19.

3.2 The schedule is based on the programme of meetings adopted by the Council in 1999 when the Cabinet system was introduced with amendments made each year since then to reflect changing circumstances.

#### 4.0 **Recommendation**

4.1 That the schedule of member-level meetings for 2018/19 be considered and approved.

#### 5.0 **Reason for recommendation**

5.1 To allow member-level meetings for 2018/19 to be scheduled.

#### **Decision information**

|   |                                      |
|---|--------------------------------------|
| <b>Key decision number</b>              | <b>NA</b>                            |
| <b>Wards affected</b>                   | <b>ALL</b>                           |
| <b>Links to Council Plan priorities</b> | To provide value for money services. |

#### **Document information**

|                         |  |
|-------------------------|--|
| <b>Report author</b>    | <b>Contact number/email</b>  |
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|                         |  |

|    |           |                            |   |                |
|----|-----------|----------------------------|---|----------------|
| 1  | Tuesday   |                            |   |                |
| 2  | Wednesday | 10:00 A&R (1)              |   |                |
| 3  | Thursday  |                            |   |                |
| 4  | Friday    |                            |   |                |
| 5  | Saturday  |                            |   |                |
| 6  | Sunday    |                            |   |                |
| 7  | Monday    |                            | Bank Holiday                                    |                |
| 8  | Tuesday   |                            | 5:00 O&PSF                                      |                |
| 9  | Wednesday | 10:00 A&R (2)              | 5:00 ACM  |                |
| 10 | Thursday  |                            |   |                |
| 11 | Friday    |                            |   |                |
| 12 | Saturday  |                            | Civic Service                                   |                |
| 13 | Sunday    |                            |   |                |
| 14 | Monday    | 10:00 E&G                  | 3:00 Planning                                   |                |
| 15 | Tuesday   | 10:00 JC E&G 10:30 Cabinet |   |                |
| 16 | Wednesday | 10:00 A&R (3)              | 4:00 Employer/Trade Union                       |                |
| 17 | Thursday  |                            | 2:00 HS2 Delivery Board                         |                |
| 18 | Friday    |                            |   |                |
| 19 | Saturday  |                            |   |                |
| 20 | Sunday    |                            |   |                |
| 21 | Monday    |                            |   |                |
| 22 | Tuesday   |                            | 2:30 Joint Crematorium (Crematorium); 5:00 CC&O |                |
| 23 | Wednesday | 10:00 A&R (1)              | 2:00 S&A 3:00 Joint Board                       |                |
| 24 | Thursday  |                            |   |                |
| 25 | Friday    |                            |   |                |
| 26 | Saturday  |                            |   |                |
| 27 | Sunday    |                            |   |                |
| 28 | Monday    |                            | Bank Holiday                                    | School Holiday |
| 29 | Tuesday   |                            |   |                |
| 30 | Wednesday | 10:00 A&R (2)              |   |                |
| 31 | Thursday  |                            |   |                |
|    |           |                            |   |                |
|    |           |                            |   |                |
|    | May-18    |                            |   |                |

|              |                            |   |                |
|--------------|----------------------------|---|----------------|
| 1 Friday     |                            |   |                |
| 2 Saturday   |                            |   | School Holiday |
| 3 Sunday     |                            |   |                |
| 4 Monday     |                            | 3:00 Planning                           |                |
| 5 Tuesday    | 10:30 Cabinet              | 5:00 E&WSC                              |                |
| 6 Wednesday  | 10:00 A&R (3)              |   |                |
| 7 Thursday   |                            |   |                |
| 8 Friday     |                            |   |                |
| 9 Saturday   |                            |   |                |
| 10 Sunday    |                            |   |                |
| 11 Monday    |                            | 6:30pm Lib Dem Group; 7:00 Labour Group |                |
| 12 Tuesday   |                            |   |                |
| 13 Wednesday | 10:00 A&R (1)              | 5:30 Members briefing                   |                |
| 14 Thursday  |                            |   |                |
| 15 Friday    |                            |   |                |
| 16 Saturday  |                            |   |                |
| 17 Sunday    |                            |   |                |
| 18 Monday    |                            |   |                |
| 19 Tuesday   |                            |   |                |
| 20 Wednesday | 10:00 A&R (2)              | 4:00 Employer/Trade Union               |                |
| 21 Thursday  |                            |   |                |
| 22 Friday    |                            |   |                |
| 23 Saturday  |                            |   |                |
| 24 Sunday    |                            |   |                |
| 25 Monday    |                            | 3:00 Planning                           |                |
| 26 Tuesday   | 10:00 JC E&G 10:30 Cabinet |   |                |
| 27 Wednesday | 9:30 CH&SC 10:00 A&R (3)   |   |                |
| 28 Thursday  |                            |   |                |
| 29 Friday    |                            |   |                |
| 30 Saturday  |                            |   |                |
|              |                            |   |                |
|              |                            |   |                |
|              | Jun-18                     |   |                |

|    |           |               |  |  |
|----|-----------|---------------|--|--|
| 1  | Sunday    |               |  |  |
| 2  | Monday    |               |  |  |
| 3  | Tuesday   |               | 5:00 O&PSF   |  |
| 4  | Wednesday | 10:00 A&R (1) |  |  |
| 5  | Thursday  |               |  |  |
| 6  | Friday    |               |  |  |
| 7  | Saturday  |               |  |  |
| 8  | Sunday    |               |  |  |
| 9  | Monday    |               |  |  |
| 10 | Tuesday   |               |  |  |
| 11 | Wednesday | 10:00 A&R (2) |  |  |
| 12 | Thursday  |               | 2:00 HS2 Delivery Board                              |  |
| 13 | Friday    |               |  |  |
| 14 | Saturday  |               |  |  |
| 15 | Sunday    |               |  |  |
| 16 | Monday    | 10:00 E&G     | 3:00 Planning; 6:30 Lib Dem Group; 7:00 Labour Group |  |
| 17 | Tuesday   | 10:30 Cabinet | 5:00 CC&O  |  |
| 18 | Wednesday | 10:00 A&R (3) | 5:00 Council   |  |
| 19 | Thursday  |               |  |  |
| 20 | Friday    |               |  |  |
| 21 | Saturday  |               |  |  |
| 22 | Sunday    |               |  |  |
| 23 | Monday    |               |  |  |
| 24 | Tuesday   |               | 5:00 EW&SC   |  |
| 25 | Wednesday | 10:00 A&R (1) | 2:00 S&A; 4:00 Employer/Trade Union                  |  |
| 26 | Thursday  |               |  |  |
| 27 | Friday    |               |  |  |
| 28 | Saturday  |               |  |  |
| 29 | Sunday    |               |  |  |
| 30 | Monday    |               |  |  |
| 31 | Tuesday   |               |  |  |
|    |           |               |  |  |
|    |           |               |  |  |
|    | Jul-18    |               |  |  |

School Holiday

|    |           |               |                           |                |
|----|-----------|---------------|---------------------------|----------------|
| 1  | Wednesday | 10:00 A&R (2) |                           | School Holiday |
| 2  | Thursday  |               |                           |                |
| 3  | Friday    |               |                           |                |
| 4  | Saturday  |               |                           |                |
| 5  | Sunday    |               |                           |                |
| 6  | Monday    |               | 3:00 Planning             |                |
| 7  | Tuesday   |               |                           |                |
| 8  | Wednesday | 10:00 A&R (3) |                           |                |
| 9  | Thursday  |               |                           |                |
| 10 | Friday    |               |                           |                |
| 11 | Saturday  |               |                           |                |
| 12 | Sunday    |               |                           |                |
| 13 | Monday    |               |                           |                |
| 14 | Tuesday   |               |                           |                |
| 15 | Wednesday | 10:00 A&R (1) |                           |                |
| 16 | Thursday  |               |                           |                |
| 17 | Friday    |               |                           |                |
| 18 | Saturday  |               |                           |                |
| 19 | Sunday    |               |                           |                |
| 20 | Monday    |               |                           |                |
| 21 | Tuesday   |               |                           |                |
| 22 | Wednesday | 10:00 A&R (2) | 4:00 Employer/Trade Union |                |
| 23 | Thursday  |               |                           |                |
| 24 | Friday    |               |                           |                |
| 25 | Saturday  |               |                           |                |
| 26 | Sunday    |               |                           |                |
| 27 | Monday    |               | Bank Holiday              |                |
| 28 | Tuesday   |               | 3:00 Planning             |                |
| 29 | Wednesday | 10:00 A&R (3) |                           |                |
| 30 | Thursday  |               |                           |                |
| 31 | Friday    |               |                           |                |
|    |           |               |                           |                |
|    | Aug-18    |               |                           |                |





|    |           |                            |  |                |
|----|-----------|----------------------------|--|----------------|
| 1  | Monday    |                            |  |                |
| 2  | Tuesday   | 10:30 Cabinet              | 5:00 EW&SC   |                |
| 3  | Wednesday | 10:00 A&R (2)              |  |                |
| 4  | Thursday  |                            |  |                |
| 5  | Friday    |                            |  |                |
| 6  | Saturday  |                            |  |                |
| 7  | Sunday    |                            |  |                |
| 8  | Monday    |                            | 3:00 Planning; 6:30 Lib Dem Group; 7:00 Labour Group |                |
| 9  | Tuesday   |                            |  |                |
| 10 | Wednesday | 10:00 A&R (3)              | 5:00 Council   |                |
| 11 | Thursday  |                            |  |                |
| 12 | Friday    |                            |  |                |
| 13 | Saturday  |                            |  |                |
| 14 | Sunday    |                            |  |                |
| 15 | Monday    |                            |  |                |
| 16 | Tuesday   |                            |  |                |
| 17 | Wednesday | 10:00 A&R (1)              | 4:00 Employer/Trade Union                            |                |
| 18 | Thursday  |                            |  |                |
| 19 | Friday    |                            |  |                |
| 20 | Saturday  |                            |  |                |
| 21 | Sunday    |                            |  |                |
| 22 | Monday    |                            |  |                |
| 23 | Tuesday   | 10:00 JC E&G 10:30 Cabinet |  |                |
| 24 | Wednesday | 10:00 A&R (2)              |  |                |
| 25 | Thursday  |                            |  |                |
| 26 | Friday    |                            |  |                |
| 27 | Saturday  |                            |  |                |
| 28 | Sunday    |                            |  |                |
| 29 | Monday    |                            | 3:00 Planning  |                |
| 30 | Tuesday   |                            |  | School Holiday |
| 31 | Wednesday | 10:00 A&R (3)              |  |                |
|    |           |                            |  |                |
|    |           |                            |  |                |
|    | Oct-18    |                            |  |                |

|              |               |                         |                |
|--------------|---------------|-------------------------|----------------|
| 1 Thursday   |               |                         | School Holiday |
| 2 Friday     |               |                         |                |
| 3 Saturday   |               |                         |                |
| 4 Sunday     |               |                         |                |
| 5 Monday     |               | 6:30 Lib Dem Group      |                |
| 6 Tuesday    |               |                         |                |
| 7 Wednesday  | 10:00 A&R (1) |                         |                |
| 8 Thursday   |               |                         |                |
| 9 Friday     |               |                         |                |
| 10 Saturday  |               |                         |                |
| 11 Sunday    | REMEMBRANCE   |                         |                |
| 12 Monday    | 10:00 E&G     | 7:00 Labour Group       |                |
| 13 Tuesday   | 10:30 Cabinet |                         |                |
| 14 Wednesday | 10:00 A&R (2) | 5:30 Members briefing   |                |
| 15 Thursday  |               | 2:00 HS2 Delivery Board |                |
| 16 Friday    |               |                         |                |
| 17 Saturday  |               |                         |                |
| 18 Sunday    |               |                         |                |
| 19 Monday    |               | 3:00 Planning           |                |
| 20 Tuesday   |               | 5:00 O&PSF              |                |
| 21 Wednesday | 10:00 A&R (3) | 4:00 Employer/TU        |                |
| 22 Thursday  |               |                         |                |
| 23 Friday    |               |                         |                |
| 24 Saturday  |               |                         |                |
| 25 Sunday    |               |                         |                |
| 26 Monday    |               |                         |                |
| 27 Tuesday   |               | 5:00 CC&O               |                |
| 28 Wednesday | 10:00 A&R (1) | 2:00 S&A                |                |
| 29 Thursday  |               |                         |                |
| 30 Friday    |               |                         |                |
|              |               |                         |                |
|              |               |                         |                |
|              | Nov-18        |                         |                |



|    |           |                            |                                       |                |
|----|-----------|----------------------------|---------------------------------------|----------------|
| 1  | Tuesday   |                            | Bank Holiday                          |                |
| 2  | Wednesday | 10:00 A&R (2)              |                                       | School Holiday |
| 3  | Thursday  |                            |                                       |                |
| 4  | Friday    |                            |                                       |                |
| 5  | Saturday  |                            |                                       |                |
| 6  | Sunday    |                            |                                       |                |
| 7  | Monday    |                            | 3:00 Planning                         |                |
| 8  | Tuesday   |                            |                                       |                |
| 9  | Wednesday | 10:00 A&R (3)              |                                       |                |
| 10 | Thursday  |                            |                                       |                |
| 11 | Friday    |                            |                                       |                |
| 12 | Saturday  |                            |                                       |                |
| 13 | Sunday    |                            |                                       |                |
| 14 | Monday    | 10:00 E&G                  | 6:30 Lib Dem Group; 7:00 Labour Group |                |
| 15 | Tuesday   | 10:00 JC E&G 10:30 Cabinet | 5:00 O&PSF                            |                |
| 16 | Wednesday | 10:00 A&R (1)              | 5:30 Members briefing                 |                |
| 17 | Thursday  |                            |                                       |                |
| 18 | Friday    |                            |                                       |                |
| 19 | Saturday  |                            |                                       |                |
| 20 | Sunday    |                            |                                       |                |
| 21 | Monday    |                            |                                       |                |
| 22 | Tuesday   |                            | 5:00 CC&O                             |                |
| 23 | Wednesday | 10:00 A&R (2)              | 4:00 Employer/Trade Union             |                |
| 24 | Thursday  |                            |                                       |                |
| 25 | Friday    |                            |                                       |                |
| 26 | Saturday  |                            |                                       |                |
| 27 | Sunday    |                            |                                       |                |
| 28 | Monday    |                            | 3:00 Planning                         |                |
| 29 | Tuesday   |                            |                                       |                |
| 30 | Wednesday | 10:00 A&R (3)              |                                       |                |
| 31 | Thursday  |                            |                                       |                |
|    |           |                            |                                       |                |
|    |           |                            |                                       |                |
|    | Jan-19    |                            |                                       |                |





|    |           |                            |                                       |  |
|----|-----------|----------------------------|---------------------------------------|--|
| 1  | Monday    |                            | 3:00 Planning                         |  |
| 2  | Tuesday   |                            | 5:00 EW&SC                            |  |
| 3  | Wednesday | 10:00 A&R (3)              |                                       |  |
| 4  | Thursday  |                            |                                       |  |
| 5  | Friday    |                            |                                       |  |
| 6  | Saturday  |                            |                                       |  |
| 7  | Sunday    |                            |                                       |  |
| 8  | Monday    |                            |                                       |  |
| 9  | Tuesday   | 10:00 JC E&G 10:30 Cabinet |                                       |  |
| 10 | Wednesday | 10:00 A&R (1)              |                                       |  |
| 11 | Thursday  |                            |                                       |  |
| 12 | Friday    |                            |                                       |  |
| 13 | Saturday  |                            |                                       |  |
| 14 | Sunday    |                            |                                       |  |
| 15 | Monday    |                            | 6:30 Lib Dem Group; 7:00 Labour Group |  |
| 16 | Tuesday   |                            |                                       |  |
| 17 | Wednesday | 10:00 A&R (2)              | 4:00 Employer/Trade Union             |  |
| 18 | Thursday  |                            |                                       |  |
| 19 | Friday    |                            | Bank Holiday                          |  |
| 20 | Saturday  |                            |                                       |  |
| 21 | Sunday    |                            |                                       |  |
| 22 | Monday    |                            | Bank Holiday                          |  |
| 23 | Tuesday   |                            | 3:00 Planning                         |  |
| 24 | Wednesday | 10:00 A&R (3)              | 2:00 S&A                              |  |
| 25 | Thursday  |                            |                                       |  |
| 26 | Friday    |                            |                                       |  |
| 27 | Saturday  |                            |                                       |  |
| 28 | Sunday    |                            |                                       |  |
| 29 | Monday    |                            |                                       |  |
| 30 | Tuesday   | 10:30 Cabinet              |                                       |  |
|    |           |                            |                                       |  |
|    |           |                            |                                       |  |
|    | Apr-19    |                            |                                       |  |





|    |           |                            |                                       |                |
|----|-----------|----------------------------|---------------------------------------|----------------|
| 1  | Wednesday | 10:00 A&R (1)              |                                       |                |
| 2  | Thursday  |                            | Local Elections                       |                |
| 3  | Friday    |                            |                                       |                |
| 4  | Saturday  |                            |                                       |                |
| 5  | Sunday    |                            |                                       |                |
| 6  | Monday    | BANK HOLIDAY               | BANK HOLIDAY                          |                |
| 7  | Tuesday   |                            | 6:30 Lib Dem Group; 7:00 Labour Group |                |
| 8  | Wednesday |                            |                                       |                |
| 9  | Thursday  |                            |                                       |                |
| 10 | Friday    |                            |                                       |                |
| 11 | Saturday  |                            |                                       |                |
| 12 | Sunday    |                            |                                       |                |
| 13 | Monday    |                            | 5:00 ABM                              |                |
| 14 | Tuesday   |                            |                                       |                |
| 15 | Wednesday |                            | 5:00 ACM                              |                |
| 16 | Thursday  |                            |                                       |                |
| 17 | Friday    |                            |                                       |                |
| 18 | Saturday  |                            |                                       |                |
| 19 | Sunday    |                            |                                       |                |
| 20 | Monday    | 10:00 E&G                  | 3:00 Planning                         |                |
| 21 | Tuesday   | 10:00 JC E&G 10:30 Cabinet | 5:00 O&PSF                            |                |
| 22 | Wednesday | 10:00 A&R (2)              | 4:00 Employer/TU                      |                |
| 23 | Thursday  |                            |                                       |                |
| 24 | Friday    |                            |                                       |                |
| 25 | Saturday  |                            |                                       |                |
| 26 | Sunday    |                            |                                       |                |
| 27 | Monday    | BANK HOLIDAY               | BANK HOLIDAY                          |                |
| 28 | Tuesday   |                            | 5:00 CC&O                             | School Holiday |
| 29 | Wednesday | 10:00 A&R (3)              |                                       |                |
| 30 | Thursday  |                            |                                       |                |
| 31 | Friday    |                            |                                       |                |
|    |           |                            |                                       |                |
|    |           |                            |                                       |                |
|    | May-19    |                            |                                       |                |

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