

RECORD OF EXECUTIVE DECISIONS – JOINT WORKING

THE CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Chesterfield Borough Council (CBC), Bolsover District Council (BDC), North East Derbyshire District Council (NEDDC)

The Chesterfield and District Joint Crematorium Committee			Date of Decision 22 May 2018
Title Reference: Accounts for the Year Ended 31 March 2018			
Key Decision: Yes			
Report and Background papers		Public/Exempt: Public	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision: RESOLVED – 1. That the report be noted and the Statement of Accounts be approved. 2. That the carry forward requests, as detailed in paragraph 3.3 of the officer's report, be approved.			
Reason for Decision: To ensure that the Joint Committee approves the Statement of Accounts for 2017/18 and that a balanced revenue budget is maintained for 2018/19.			
Alternative options considered and rejected (if any): N/A			
Declarations of interests: None			
Decision subject to call-in:	Yes		
Date Record Issued: 23 May 2018			
Contact Officer: Joel Hammond-Gant, Democratic and Scrutiny Officer Telephone: 01246 345273			

The Chesterfield and District Joint Crematorium Committee			Date of Decision 22 May 2018
Title Reference: Bereavement Services Manager's Report			
Key Decision: No			
Report and Background papers		Public/Exempt: Exempt	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision:			
RESOLVED –			
<ol style="list-style-type: none"> 1. That the Cremation Figures, as set out in Section 3 of the officer's report, be noted. 2. That the Upcoming Service of Remembrance be noted. 3. That the Introduction of a Children's Fund in England and Wales be noted. 4. That the amendments to the Cremation (England and Wales) Regulations 2017 be noted. 5. That the deletion of the Use of Organ Service from the Fees and Charges be approved. 6. That the Staffing Items, as set out in Section 8 of the officer's report, be noted. 7. That the variances on Management Plan Projects be approved. 			
Reason for Decision:			
To ensure statutory compliance and the ongoing quality, cost effectiveness and safe operation of the service.			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in:	No		
Date Record Issued: 23 March 2018			

Contact Officer: Joel Hammond-Gant, Democratic and Scrutiny Officer
Telephone: 01246 345273

Notes to Record of Decision (Joint Working):

CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Chesterfield and District Joint Crematorium Committee meeting.** Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Chesterfield and District Joint Crematorium Committee meeting.*

BDC - CALL-IN REQUESTS

*All Key Decisions come into effect **five working days** after the meeting unless three members give notice in writing to the Governance Manager requesting to call in the decision. The call-in request should be on a **completed 'call-in' request form and include the names and signatures of the three signatories**, the decision making principles it is believed have been breached and also the reasons for this. Non Key Decisions may not be called in.*

NEDDC - CALL-IN REQUESTS

*The implementation of key decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the Chair or Vice Chair together with three other members of any Overview and Scrutiny committee may object to a key decision and call it in. The call-in request should be on a **completed 'call-in' request form** Non-Key decisions cannot be called in at North East Derbyshire District Council.*