

RECORD OF EXECUTIVE DECISIONS BY CABINET MEMBERS

THE CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Chesterfield Borough Council (CBC), Bolsover District Council (BDC), North East Derbyshire District Council (NEDDC)

The Chesterfield and District Joint Crematorium Committee			Date of Decision 11/03/19
Title Reference: Budget Monitoring Report – Period 10			
Key Decision: Yes			
Report and Background papers		Public/Exempt: Public	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision: RESOLVED- 1. That the report be noted.			
Reasons for Decision: 1. To keep the Joint Committee informed about the financial performance of the Crematorium.			
Alternative options considered and rejected (if any): N/A			
Declarations of interests: None			
Decision subject to call-in:	BDC	N	
	CBC	N	
	NEDDC	N	
Date Record Issued: 11/03/19			
Contact Officer: Amanda Clayton, Democratic and Scrutiny Officer Telephone: 01246 345273 Email: amanda.clayton@chesterfield.gov.uk			

The Chesterfield and District Joint Crematorium Committee			Date of Decision 11/03/19
Title Reference: Bereavement Services Manager's Report			
Key Decision: Yes			
Report and Background papers		Public/Exempt: Exempt (paragraph 3, financial and business affairs)	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision:			
RESOLVED –			
<ol style="list-style-type: none"> 1. That the report be noted. 2. That the staff be thanked for their support in achieving excellent customer satisfaction results. 			
Reasons for Decision:			
<ol style="list-style-type: none"> 1. To keep the Joint Committee informed of matters relating to the operation of the Crematorium. 			
Alternative options considered and rejected (if any)			
N/A			
Declarations of interests: None			
Decision subject to call-in:	BDC	N	
	CBC	N	
	NEDDC	N	
Date Record Issued: 11/03/19			
Contact Officer: Amanda Clayton, Democratic and Scrutiny Officer			
Telephone: 01246 345273			
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The Chesterfield and District Joint Crematorium Committee	Date of Decision 11/03/19
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Title Reference: Recycling of Metals – Donation to Charity Report			
Key Decision: Yes			
Report and Background papers		Public/Exempt: Exempt (paragraph 3, financial and business affairs)	
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision:			
RESOLVED –			
<ol style="list-style-type: none"> 1. That the committee approve the nomination of the Chesterfield Branch of CRUSE Bereavement Care and Derbyshire Asbestos Support to receive an equal share of the surplus funds from the scheme for the next 12 months with further nominations presented to the Committee in March 2020. 			
Reasons for Decision:			
<ol style="list-style-type: none"> 1. The Chesterfield Branch of CRUSE Bereavement Care’s core function is to offer support, advice and information to the people of North East Derbyshire, Bolsover and Chesterfield when someone dies and work to enhance our society’s care of bereaved people. 2. A considerable element of the Derbyshire Asbestos Support Team is their specific support to those left behind after an asbestos related death. This support includes dealing with statutory agencies (such as DWP, Pension Service, and Coroner) and helping with probate and other official documents. It also accompanies the bereaved to inquests and assistance with a posthumous compensation claim (if not claimed in life). The Team also administer regular support group meetings, befriending schemes, telephone support and regular newsletters. 			
Alternative options considered and rejected (if any)			
N/A			
Declarations of interests: None			
Decision subject to call-in:	BDC	N	
	CBC	N	
	NEDDC	N	
Date Record Issued: 11/03/19			
Contact Officer: Amanda Clayton, Democratic and Scrutiny Officer			
Telephone: 01246 345273			
Email: amanda.clayton@chesterfield.gov.uk			
The Chesterfield and District Joint Crematorium Committee			Date of Decision 11/03/19
Title Reference: Bereavement Services Risk Register Report			

Key Decision: Yes			
Report and Background papers			Public/Exempt: Exempt (paragraph 3, financial and business affairs)
Decision Status	General Urgency Special Urgency	N/A	Authorised By:
Record of Decision:			
RESOLVED –			
1. That the Register Amendments be noted and that the Risk Register for 2019 be approved.			
Reasons for Decision:			
1. To annually inform Members of the risks to Chesterfield and District Crematorium and the actions taken to manage each risk.			
Alternative options considered and rejected (if any)			
N/A			
Declarations of interests: None			
Decision subject to call-in:	BDC	N	
	CBC	N	
	NEDDC	N	
Date Record Issued: 11/03/19			
Contact Officer: Amanda Clayton, Democratic and Scrutiny Officer			
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Notes to Record of Decision (Joint Working):

CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Chesterfield and District Joint Crematorium Committee meeting.** Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Chesterfield and District Joint Crematorium Committee meeting.*

BDC - CALL-IN REQUESTS

*All Key Decisions come into effect **five working days** after the meeting unless three members give notice in writing to the Governance Manager requesting to call in the decision. The call-in request should be on a **completed 'call-in' request form and include the names and signatures of the three signatories**, the decision making principles it is believed have been breached and also the reasons for this. Non Key Decisions may not be called in.*

NEDDC - CALL-IN REQUESTS

*The implementation of key decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the Chair or Vice Chair together with three other members of any Overview and Scrutiny committee may object to a key decision and call it in. The call-in request should be on a **completed 'call-in' request form** Non-Key decisions cannot be called in at North East Derbyshire District Council.*