



Please ask for Amanda Clayton
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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

26 November 2018

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 4 DECEMBER 2018 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Cabinet Member for Homes and Customers - Homelessness

5.00pm
4. Scrutiny Project Groups

5.40pm
 - Play Strategy
 - Skills
 - Leisure, Sport and Cultural Activities
 - Development of the site of the former Queen's Park Sports Centre

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5. Corporate Working Groups

5.55pm

6. Scrutiny Monitoring (Pages 3 - 6)

6.05pm

7. Forward Plan

6.10pm

Forward Plan of Key Decisions for the period 01/12/18 to 31/03/19 available via link below:

<http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=97&RP=134>

8. Work Programme for the Enterprise and Wellbeing Scrutiny Committee (Pages 7 - 10)

6.15pm

9. Minutes (Pages 11 - 18)

6.20pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 Page 3	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>)	EW 23.04.15 (Min. No. 70)	To approve the on-going work of the Project Group in respect of the continuing monitoring of the construction, transfer to and the operation of the new leisure centre facilities.	6 month progress report	SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next EW5 leisure progress report TBA.
CCO1	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO3	Friends Groups	CCO 19.09.17 (Min. No. 19) Cabinet 14.11.17 (Min. No. 81)	Friends Groups SPG report approved by CCO 19.09.17. Considered by Cabinet 14.11.17. – corporate officer working group to consider resource implications and to report to CCO and Cabinet.	May 2019	Monitoring report considered by CCO – 22.05.18	Monitor progress – 22.01.19.
CCO4	Implementation of Universal Credit	CCO 22.05.18 (Min. No. 6) Cabinet Member for Homes & Customers 16.07.18	Re. provision of computer terminal(s) and support for Universal Credit claimants in Staveley area. Cabinet Member's response noted by CCO – 17.07.18 (Min. No. 14) – computer terminals and support available at several locations within Staveley area – provision to be monitored.	6 monthly progress reports	Cabinet Member's response noted by CCO – 17.07.18	Monitor as part of ongoing review of implementation of Universal Credit.

			<p>future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p><i>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).</i></p> <p><i>* Note recommendation wording may be abridged.</i></p>						

WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 4 DECEMBER 2018

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1	04.12.18	Homelessness	The Homelessness Reduction Act (2017) came into effect in April 2018. It was recommended that the Committee receive an update approximately 6 months following this, to measure the impact of the new legislation, and receive an update on how the Council's housing service is continuing to tackle homelessness.	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Homes and Customers</i>
2	05.02.19	Recycling/Climate Change	This provides members with an opportunity to receive an update on the Council's performance against waste and recycling targets, and on the new waste management contract that was approved during 2017/18.	Scrutiny Work Programme Action Planning – March 2018	Health and Wellbeing
<i>Scrutiny Project Groups (SPG) :</i>					
3	Every meeting	Play Strategy	Member Consultation took place in early 2018. Public Consultation planned to take place during May 2018. John Ramsey attended 25.09.2018 to give an update.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Homes and Customers</i>

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
4	Every meeting	Leisure, Sport & Cultural Activities	Nearing completion pending receipt of final contractor documentation. Awaiting update on final pieces of work to be completed on new QPSC.	<i>Enterprise and Wellbeing Scrutiny Committee</i>	<i>Homes and Customers</i>
5	Every meeting	Development of the site of the old Queen's Park Sports Centre	The report was presented to Cabinet on 5 December, 2017. Planning application has been approved, work due to commence November/December 2018.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Health and Wellbeing/ Town Centres and Visitor Economy</i>
6	Every meeting	Skills	Project start report approved 25.9.18.	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Economic Growth</i>
Corporate Working Groups:					
7	Every meeting	Housing Revenue Account Business Plan Steering Group	Progress update received from Councillor Perkins on 17.04.18.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Homes and Customers</i>
Items Pending Reschedule or Removal:					
8	24.07.18	Housing Supply and Impact of New	A report submitted to Cabinet on 20 February, 2018 stated that increased	<i>Scrutiny Work Programme</i>	<i>Homes and Customers</i>

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
		Housing	provision had been made within the Housing Capital Fund to allow for the development of 100 housing units in the Chesterfield borough over a five year period. It is important that the impacts of this significant increase in housing on local infrastructure, schools and services are considered and monitored closely.	<i>Action Planning – March 2018</i>	
9	25.09.18	Allocations Policy	The Council's current Allocations and Transfer Policy was last reviewed in 2015, with changes being implemented in 2016. It is planned for a revised Allocations Policy is be developed and implemented in October 2018.	Scrutiny Work Programme Action Planning – March 2018	Homes and Customers
10	25.09.18	Careline Response Service	Item on the Forward Plan regarding the review of staffing of the Careline service due to be received by Cabinet in September/October.	E&WSC	Homes and Customers
<i>New Business Items Proposed:</i>					

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision].*

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

Tuesday, 25th September, 2018

Present:-

Councillor Sarvent (Chair)

Councillors	Caulfield	Councillors	Falconer
	D Collins		Perkins
	Dyke		

Shirley Hallam, Environmental Services Manager +
 Esther Thelwell, Senior Environmental Health Officer +
 Carl Griffiths, Housing Options Manager ++
 Martyn Hudson, Careline and Support Services Manager ++
 Councillor Gordon Simmons +++
 John Ramsey, The Principal Green Space Strategy Officer +++

+ Attended for Minute No. 25
 ++ Attended for Minute No. 26
 +++ Attended for Minute No. 30

*Matters dealt with under the Delegation Scheme

**23 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
 RELATING TO ITEMS ON THE AGENDA**

No declarations were received.

24 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Derbyshire and V-A Diouf.

**25 CABINET MEMBER FOR HEALTH AND WELLBEING - RECYCLING
 AND CLIMATE CHANGE**

Recycling

The Environmental Services Manager gave an overview of the recycling service provided by the Council. The recycling/composting rate was highlighted as 46.3% compared to North East Derbyshire District Council at 46% and Bolsover District

Council at 47%. A new contractor had been appointed and it was noted that no collection times had changed and that there was a good working relationship in place.

The committee heard that the recycling is bulked up at the Waste Transfer Station in Sheepbridge, the mixed recycling was sent to the Veolia Mansfield sorting facility and the glass was bulked up at Veolia Worksop before being sold on.

A member asked what the Council's position was on recycling aerosols. The committee was advised that they would be collected in blue bins, metal for recycling could still be sold but plastic earned a better price.

It was noted that one of the principal challenges for the Council concerning recycling was communicating the message to the public. The Environmental Services Manager explained that they were looking to recruit a member of staff with an interest in recycling and a media background to help rectify the situation. There would also be an effort to educate people about single use plastics and their effect on the environment.

A discussion took place on the misconceptions surrounding recycling; which rubbish can be placed in each bin and which items the council does actually recycle. It was observed that a new member of staff with media training would be ideally suited to communicating this information to members of the public via social media and other methods such as stickers on bins.

The Environmental Services Manager was asked if they had considered having recycling bins in the town centre but she advised that these are misused by people and therefore become costly.

A member asked if schools within the Borough were recycling. The Environmental Services Manager explained that school waste is classified as trade waste and would therefore be dealt with differently. This was an area currently undergoing development.

Problem areas within the Borough for recycling and contamination of waste were identified as more deprived areas. Many of the residents in these areas were council tenants; Environmental Services were working with the Housing Team to improve the issues. Particular difficulties were highlighted in flats where there was shared ownership of bins and therefore a lack of responsibility. The current system gave residents three chances when contamination of their bins occurred after which their recycling bins would be removed.

Climate Change

The Senior Environmental Health Officer outlined the range of statutory and non-statutory services Chesterfield Borough Council (CBC) provides to regulate and protect the environment including fly tipping enforcement and littering enforcement.

It was explained that Environmental Services regulate 38 businesses that have an environmental permit and that they also have duties around air quality. There are 2

fixed air quality stations and 40 nitrous oxide monitoring tubes located at various roads around the borough.

An air quality management zone was in place at Brimington and members asked if there were any areas close to the threshold.

The Senior Environmental Health Officer explained that Chatsworth Road, the Hasland bypass area and Lowgates in Staveley were all close and that Derby Road and Whittington Hill were exceeding at certain times but not enough to warrant action.

A member asked how the air pollution could be reduced. The Senior Environmental Health Officer noted that the department worked closely with Derbyshire County Council as highways contributed significantly to the problem. The Environmental Health Department promoted alternative travel solutions and encouraged walk to school weeks/months, public transport, bicycles and electric vehicles.

The Senior Environmental Health Officer reported that CBC had a direct and indirect impact on climate change in a variety of ways.

- The Council regulated businesses to make sure they didn't have excessive consumption rates.
- Fleet managers recently purchased electric vehicles to reduce emissions and fuel use.
- The construction materials for buildings were chosen with sustainability in mind.
- Procurement was carried out with the aim to select the most environmentally friendly, appropriate products.
- Greener modes of travel to/from work were encouraged.

It was noted that each part of the council had a part to play and a new environmental policy was under development. Environmental Services were also looking inward to make sure that CBC was compliant with all relevant legislation.

The Senior Environmental Health Officer was asked whether the council had spoken to developers about solar panels on roofs and she explained that when planning applications were submitted, the planning department had to consult Environmental Health. The intention was to ask all future developers to include Electric Vehicle (EV) charging points within properties and ideally all properties would be built with solar panels. The Environmental Services department was looking to have an EV charging policy for new build projects as they would be easier and cheaper to install at development stage. The committee were advised that Derbyshire County Council were working with the parking team to put some EV points in Chesterfield and there was already one at the Monkey Park.

The Chair asked that the corporate environmental policy be brought to a future committee meeting for consideration.

The Committee thanked the Environmental Services Manager and the Senior Environmental Health Officer for attending.

RESOLVED –

1. That the update be noted.
2. That the environmental policy be brought to a future meeting of the Enterprise and Wellbeing Scrutiny Committee.

26 CABINET MEMBER FOR HOMES AND CUSTOMERS - ALLOCATIONS POLICY

The Housing Options Manager advised that the consultation on the revised Housing Allocations Policy had been completed. The results were not available but it was noted that there had been a substantial response which would give a representative result. The feedback would be presented to Cabinet on 23 October, 2018.

It was observed that the policy may need minor changes in the future and it would be beneficial for the Cabinet Member for Homes and Customers and the Assistant Director – Housing to have discretion to make these amendments.

The Housing Options Manager explained that a new IT system would be put in place which enables applicants to upload documents and bid for homes at any time. This new system would overcome the current difficulties caused by the limited opening times of the offices. It was noted that this move towards a paperless system had been largely welcomed. There would be a period of time where the old and new systems would run simultaneously before the changeover was complete. The number of applicants on the system was currently around 1800 but this would reduce as the transfer would effectively remove people from the system who were not actively searching for a home.

The Committee thanked the Housing Options Manager for attending.

RESOLVED -

That the policy be noted.

27 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC**RESOLVED –**

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting of the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

28 **CABINET MEMBER FOR HOMES AND CUSTOMERS - CARELINE STAFFING REVIEW**

The Careline and Support Service Manager informed members that a full review of the Careline Service was carried out in 2015/16. Since the implementation of the review there had been an increase in the number of clients that receive support and the workload of staff members. This had impacted performance and therefore the service was looking to increase its staffing levels. The committee heard that the recommendation was to increase the number of staff on duty at any time from 2 to 4 and that there was a need to employ more installers of associated services including key safes and smoke alarms.

The committee was advised that Housing Services were preparing to apply for TEC Services Association (TSA) Accreditation which sets the industry standard. This would help with future funding bids. A gap analysis had been conducted and the service had identified that there was insufficient quality monitoring taking place, particularly of emergency calls, and the additional team leader position proposed would help with this.

It was reported that CBC had been approached by Ashfield District Council who were looking to close their monitoring service which currently has over 1500 connections and transfer this to CBC. A review had been carried out of their services and the decision to close was recommended for both financial and resourcing reasons.

The Careline and Support Service Manager advised that if the recommendations in the report were agreed the service would be in a much stronger financial position in the future.

A discussion took place around the provision of smoke alarms for people aged over 65 years. It was noted that the Fire Service would install basic smoke alarms free of charge for those over 65 but these would not be compatible with Careline Services. Members were concerned that tenants with low incomes that require additional services, often recommended by a healthcare professional, may not be able to afford them, but as a landlord the Council has a duty of care. The Careline and Support Service Manager suggested that a review of the charging policy could be carried out and a paper presented to Cabinet.

RESOLVED –

1. That the review be noted.
2. That the concerns with affordability be raised with the Cabinet Member for Homes and Customers and a response be circulated to members of the Committee.

29 **LOCAL GOVERNMENT ACT 1972 - RE-ADMISSION OF THE PUBLIC**

RESOLVED –

That, after consideration of an item containing exempt information, the public be re-admitted to the meeting.

30 **SCRUTINY PROJECT GROUPS**

Leisure, Sports and Cultural Activities

The committee were advised that the final outstanding issues at the new leisure facility had been resolved. The Chair agreed to check with the Assistant Director for Health and Wellbeing and email an update to all members of the committee.

Future use of the former Queen's Park Sports Centre

Councillor Simmons, Lead Member of the Scrutiny Project Group, advised members that the planning application for the development of the sports pitch had been approved. There had been no objections from Historic England. The final surveys would take place in early November and the start date for the work would be confirmed by the Assistant Director for Health and Wellbeing as soon as possible. Work was expected to be completed at the end of January or in early February 2019.

Skills

Councillor Simmons, Lead Member of the Scrutiny Project Group, informed the Committee that the project group had formulated a project start report using the current Skills Action Plan and looking at the areas that required improvement.

The group planned to explore a number of specific topic areas including:

- local labour agreements;
- apprentice starts;
- 18-24 year olds not in education or employment; and
- working with schools to develop skills tailored toward future jobs in the HS2 industry.

It was noted that a meeting had been held with Parkside School to discuss opportunities and the Cabinet Member for Economic Growth was satisfied with the plan.

Play Strategy

The Principal Green Space Strategy Officer informed members that the Play Strategy was written in February 2017 but there was no action plan in place. It had been decided that an open space assessment needed to take place. Consultants were appointed in March 2018. They undertook a desktop review, a site based assessment

and in tandem ran a consultation on play. The members were consulted on a ward by ward basis and workshops were carried out with senior managers and cabinet members.

The Principal Green Space Strategy Officer explained that a local standard for all land use typologies had been agreed upon. The review had looked beyond ward boundaries and more at how settlements aligned themselves with play spaces.

The Play Strategy 2018-2028 report would set out what the process has been, highlight the consultation findings and detail what the standard will be going forward in terms of distribution of LAPs, LEAPs and NEAPs.

It was noted that most of spend in the past two years had been done through grants and in conjunction with community or friends groups. Funding had been secured for the skate park at King George V playing field and Derbyshire County Council funding had been agreed for Manor Road and Princess Street. The report would also request funding to address some of the immediate concerns around safer surfacing and a recurring budget to deal with significant repairs. The Cabinet Member stated that they would like to see a 5 year programme of work in the strategy.

A member asked the Principal Green Space Strategy Officer about the inclusion of wheelchair friendly equipment in play areas. The officer responded that there is an element of accessible play equipment in each play area as it is always part of the design brief. Consultation had taken place with Ashgate Croft Special School and their students indicated that they prefer to get out of their wheelchairs to use the equipment where possible. As levels of disability cover such a broad spectrum it would be difficult to provide equipment to meet all needs and financially challenging.

RESOLVED –

1. That the updates be noted.
2. That the Assistant Director – Health and Wellbeing provide an update via email to advise whether the final pieces of work at the Queen’s Park Sports Centre had been completed.
3. That the Assistant Director – Health and Wellbeing communicate a start date for the work on the site of the former Queen’s Park Sports Centre via email.

31 SCRUTINY MONITORING

The Committee considered the Scrutiny recommendations monitoring schedule.

RESOLVED -

That the Scrutiny monitoring schedule be noted.

32 **FORWARD PLAN**

The Forward Plan for the four month period 1 October, 2018 to 31 January, 2019 was presented for information.

RESOLVED –

That the Forward Plan be noted.

33 **WORK PROGRAMME FOR THE ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**

The 2018/19 Work Programme for the Enterprise and Wellbeing Scrutiny Committee was reported for information.

RESOLVED –

That the work programme be noted and updated to include the decisions of the current meeting.

34 **MINUTES****RESOLVED –**

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 24 July, 2018 were approved as a correct record and signed by the Chair.