

RECORD OF EXECUTIVE DECISIONS BY CABINET MEMBERS

Deputy Leader	Date of Decision 11.11.2020
Title Reference: Approval of the updated Lost Property Policy	
Key Decision: No	Delegation Reference: DL000L
Report and Background papers	Public
Record of Decision: *RESOLVED – 1. That the updated Lost Property Policy be approved and implemented with immediate effect. 2. That the Lost Property Policy be reviewed after four years. 3. That the Service Director – Corporate, in consultation with the Deputy Leader, be granted delegated authority to approve future minor Lost Property Policy amendments.	
Reasons for Decision: 1. To ensure the secure handling, storage and processing of lost and found property at Chesterfield Borough Council’s sites. To ensure that lost property is held safely and reunited with the owner wherever possible, or disposed of in an appropriate manner. 2. To enable the Council to put temporary lost property handling measures in place to support effective infection control where appropriate, in response to the Covid-19 pandemic.	
Alternative options considered and rejected (if any)	

Notes:

The implementation of the above decision is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing* not later than 5.00 pm on the day following the date of the decision.

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the meeting which will expire on 16 November, 2020.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 16 NOVEMBER, 2020 BEING FIVE DAYS FOLLOWING THE DATE OF THE DECISION.

Signed A Serjeant

Date: 11 November, 2020

Contact Officer: Rachel Appleyard Tel: (01246) 345277