



Please ask for Charlotte Kearsey
Direct Line: 01246 345236
Email: committee.services@chesterfield.gov.uk

The Chair and Members of Overview
and Performance Scrutiny Forum

1 September 2021

Dear Councillor,

Please attend a meeting of the OVERVIEW AND PERFORMANCE SCRUTINY FORUM to be held on THURSDAY, 9 SEPTEMBER 2021 at 5.00 pm in Committee Room 1, Town Hall, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers Interests relating to items on the Agenda
2. Apologies for Absence
3. Forward Plan

Please follow the link below to view the latest Forward Plan.

[Forward Plan](#)

4. Scrutiny Monitoring (Pages 3 - 8)
5. Work Programme for the Overview and Performance Scrutiny Forum (Pages 9 - 12)
6. Overview and Scrutiny Developments

7. Minutes (Pages 13 - 16)
 8. Deputy Leader - Council Plan Progress Update (Pages 17 - 20)
- 5.15pm to 6pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 3 CCO1	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
CCO4	Implementation of Universal Credit	CCO 22.05.18 (Min. No. 6) Cabinet Member for Homes & Customers 16.07.18	Re. provision of computer terminal(s) and support for Universal Credit claimants in Staveley area. Cabinet Member's response noted by CCO – 17.07.18 (Min. No. 14) – computer terminals and support available at several locations within Staveley area – provision to be monitored.	6 monthly progress reports	Cabinet Member's response noted by CCO – 17.07.18. Progress reports considered by CCO – 26.03.19, 30.01.20. and 24.09.20	Monitor as part of ongoing review of implementation of Universal Credit.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW6	Skills	<p>EW 05.02.19 (Min. No 48)</p> <p>Cabinet 26.02.19 (Min. No 110)</p>	<p>Skills SPG report approved by Enterprise and Wellbeing 05.02.19</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders. 2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners. 3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a 	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.	Progress reported to E&W – 4.02.21.	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page 5			<p>growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			
EW7	Future Use of the Former QPSC Site	<p>EW 3.10.19 (Min. No. 20)</p> <p>Cabinet 22.10.19 (Min. No. 53)</p>	<p>SPG report approved by EW 3.10.19.</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development. 2. That the marketing approach and pricing structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and 	TBC due to impact of COVID 19	Progress reported to E&W 4.02.21.	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			pricing of its sports and leisure services.			
OP8	HS2	OPSF 11.09.18 Cabinet 23.10.18 (Min. No. 48)	Cabinet Response: 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter. 2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum. 3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of	Following Parliament's consideration of the Hybrid Bill	Recommendations approved by Cabinet 23.10.18 Monitoring update considered by OPSF - 19.03.19	Monitor after Hybrid Bill has been taken to Parliament.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
Page			<p>establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed). * Note recommendation wording may be abridged.</p>						

This page is intentionally left blank

CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME: OVERVIEW AND PERFORMANCE SCRUTINY FORUM for July 2021

Scheduled Meeting Date(s):	Business Items :	Status :	Raised by:	Cabinet Member Responsibility
01.07.21	HS2 Station Masterplan		<i>Annual Scrutiny Work Programme 2019 & 2020 & 2021</i>	<i>Leader</i>
01.07.21	Scrutiny Annual Report		<i>Annual Scrutiny Work Programme 2021</i>	<i>Governance</i>
09.09.21	Council Plan		<i>Annual Scrutiny Work Programme 2021</i>	<i>Deputy Leader</i>
18.11.21	Budget		<i>Annual Scrutiny Work Programme 2021</i>	<i>Deputy Leader</i>
18.11.21	Climate Change Action Plan	Update and 6 month performance framework report.	<i>Annual Scrutiny Work Programme</i>	<i>Deputy Leader</i>

Work Programme as agreed by O&P 2021

CHESTERFIELD BOROUGH COUNCIL

Scheduled Meeting Date(s):	Business Items :	Status :	Raised by:	Cabinet Member Responsibility
			2019 & 2020 & 2021	
27.01.22	Emergency and business continuity planning		<i>Annual Scrutiny Work Programme 2021</i>	<i>Business Transformation and Customers</i>
24.03.22	People Plan		<i>Annual Scrutiny Work Programme 2021</i>	<i>Business Transformation and Customers</i>
12.05.22	ICT Improvement Programme		<i>Annual Scrutiny Work Programme 2021</i>	<i>Business Transformation and Customers</i>
Monitoring:				
<i>TBC</i>	Return of Arvato/Kier PPP contract		<i>Annual Scrutiny Work Programme 2020 & 2021</i>	<i>Business Transformation and Customers</i>
Items Pending Reschedule or Removal:				

CHESTERFIELD BOROUGH COUNCIL

Scheduled Meeting Date(s):	Business Items :	Status :	Raised by:	Cabinet Member Responsibility
<i>Scrutiny Project Groups:</i>				
	Air Quality		<i>Annual Scrutiny Work Programme 2019</i>	<i>Health & Wellbeing</i>

Page 11

Note: Members may wish to agree items from the Forward Plan (FP) and Scrutiny Monitoring Schedule for the work programme. *[KEY to abbreviations: O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed].*

This page is intentionally left blank

OVERVIEW AND PERFORMANCE SCRUTINY FORUM

Thursday, 1st July, 2021

Present:-

Councillor Flood (Chair)

Councillors Borrell
Catt
L Collins
Coy
Dyke

Councillors Hollingworth
Kellman
Kelly
Snowdon

Councillor Tricia Gilby, Leader +

Alan Morey, Strategic Planning and Key Sites Manager +
Charlotte Kearsey, Democratic and Scrutiny Officer +

+ Attended for Minute No. 13

5 DECLARATIONS OF MEMBERS' AND OFFICERS INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

6 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Blakemore, Brittain, Caulfield and Gilby.

7 FORWARD PLAN

The Forum considered the Forward Plan.

RESOLVED –

That the Forward Plan be noted.

8 SCRUTINY ANNUAL REPORT

The Senior Democratic and Scrutiny Officer presented the Scrutiny Annual Report for 2021/22. The report would be submitted to Full Council for approval on 21 July, 2021.

RESOLVED –

1. That the Scrutiny Annual Report 2021/22 be approved for submission to Full Council on 21 July, 2021.
2. That authority be delegated to the Joint Scrutiny Chairs and the Senior Democratic and Scrutiny Officer to make any late amendments to the Annual Report.

9 SCRUTINY MONITORING

The Forum considered the Scrutiny recommendations implementation monitoring schedule.

RESOLVED –

That the Scrutiny monitoring schedule be noted.

10 WORK PROGRAMME FOR THE OVERVIEW AND PERFORMANCE SCRUTINY FORUM

The Work Programme for the Overview and Performance Scrutiny Forum was considered.

RESOLVED –

That the Work Programme be approved.

11 OVERVIEW AND SCRUTINY DEVELOPMENTS

Councillor Jenny Flood, Joint Scrutiny Chair, informed the Forum that she had attended a meeting of the East Midlands Scrutiny Network which had been interesting and informative.

The East Midlands Scrutiny Network meetings took place every three months, if any Scrutiny Members were interested in attending then they should contact Rachel Appleyard, Senior Democratic and Scrutiny Officer.

12 **MINUTES**

The Minutes of the Overview and Performance Scrutiny Forum held on 10 June, 2021 were presented.

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.

13 **LEADER - CHESTERFIELD RAILWAY STATION MASTERPLAN**

The Strategic Planning and Key Sites Manager and Leader of the Council attended to present the Chesterfield Railway Station Masterplan report.

The Council was in the process of preparing a Masterplan for the regeneration of the area adjacent to Chesterfield Railway Station. The masterplan developed on concepts which had been established in the 2010 and 2015 Town Centre Masterplans and provided detail to policy SS7 of the adopted Chesterfield Borough Local Plan, which set out a broad strategic approach for the area.

Cabinet considered the draft masterplan on 2 February 2021 and agreed to undertake consultation which took place from 8 February to 8 March 2021. Due to the restrictions of the Covid-19 pandemic the consultation was undertaken online using a virtual exhibition room. This enabled access to the draft masterplan, supporting evidence and information about the masterplan. Physical copies of the consultation materials were also made available by post, phone call or email for anyone who requested them. 1,396 visits to the Masterplan Consultation Website were recorded and 114 individual responses were received from statutory consultees, key stakeholders, interest groups and the general public.

A comprehensive report on the outcome of the consultation process and the changes made had been prepared for the council by the consultants AECOM. The report responded in detail to the points raised through the consultation, in most cases specific changes to be made the masterplan had been identified in response to the points raised. A copy of this report was attached at Appendix 1 of the officer's report.

Members supported the Local Plan being subject to a Strategic Environmental Assessment and Sustainability Appraisal and were

advised that a separate Equality Impact Assessment was being contemplated but climate change considerations were at the heart of the project.

Members noted that the report and plans were encouraging and the Leader explained that HS2 would be a significant benefit to the local community so a lot of work was taking place to try to ensure that the project would go ahead.

Members asked if a public transport interchange had been considered to help with the connectivity issues from the station. The Leader advised that the plans were in the outline stage but the references to commercial uses were intended to be used for offices and retail. Regarding an interchange, there was currently only one bus servicing the station and the aim was to have more public transport to the station.

Councillors also noted that integrated travel across the borough was a key area to be improved and that they hoped there would be more hydrogen buses in Chesterfield. The Leader advised that she had attended the event to celebrate the first hydrogen bus in Chesterfield and she hoped to see many more.

RESOLVED –

That the Chesterfield Railway Station Masterplan report be noted.

For publication

Council Plan Progress Update

Meeting:	Overview and Performance Scrutiny Forum
Date:	9 September, 2021
Cabinet portfolio:	Deputy Leader
Directorate:	Corporate

1.0 Reason for inclusion on the work programme

- 1.1 The purpose of reviewing the topic is to report on the progress made towards the delivery of the Council Plan 2019 - 2023.
- 1.2 The objectives of the review are to be updated on the following objectives which have previously been considered by the Overview and Performance Scrutiny Forum:
 - To understand the current position of the Council Plan and the performance of the council.
 - To understand the impact of the Covid 19 pandemic on the position of the Council Plan and performance of the council.
 - To consider whether there are any areas which require the further focus of the Overview and Performance Scrutiny Forum.
- 1.3 This is an update to the report provided to the Overview and Performance Scrutiny Forum on 19 November, 2020.

2.0 Summary

- 2.1 Report includes update on 2020/21 performance and Covid-19 impact, delivery plan development for 2021/22 and quarter milestone performance.

3.0 Council Plan Delivery Plan 2020/21 outturn and Covid-19 impact

- 3.1 The annual Council Plan performance report was presented to Cabinet on the 6th July 2021 and is available [here](#).

- 3.2 During 2020 and into 2021 staff across the Council have been re-deployed to support key Covid-19 response activities including ensuring key services such as the crematorium could be maintained but also to support new areas of work including business grant allocations, food and medicine deliveries, supporting testing facilities, town centre ambassadors and supporting the community and voluntary sector volunteering programmes. This re-prioritisation of resources and Covid-19 related safety measures including social distancing have had a significant impact on the Council's ability to deliver on elements of the delivery plan for 2020/21. This impact was assessed throughout the year alongside performance progress. The led to additional challenge and mitigation, some re-prioritisation and innovative alternative activities to ensure outcomes were achieved.
- 3.3 73% of milestones within the delivery plan for 2020/21 had been impacted by the Covid-19 pandemic to a medium or high extent and at the half year point 46% of the milestones remained on target. Following challenge and discussion with Finance and Performance Board, Scrutiny and Cabinet, the Corporate Leadership team were tasked with developing improvement strategies and alternative options for delivering outcomes. At year end we had achieved 68% of the milestones with a further 15% scheduled for completion in 2021. Challenge and new approaches enabled us to significantly increase performance while rising to the challenge of Covid-19 response and recovery.
- 3.4 Cabinet specifically noted and thanked the staff for all their contributions made during the Covid-19 pandemic and in delivering a strong performance despite the unprecedented challenges.

4.0 Council Plan Delivery Plan development 2021/22

- 4.1 Full Council approved the Council Plan Delivery Plan for 2021/22 on the 24th February 2021. The report is available [here](#).
- 4.2 At the time of developing the plan there continued to be ongoing uncertainty around future Covid-19 restrictions and there continues to be concerns about potential future impact with new variants and potential for increased rates of transmission. The need to respond to economic and community recovery/ resilience challenges and organisational impact during and following the pandemic was also been a key aspect of developing the plan.

4.3 The Plan sets out key milestones and measures for the year 2021/22 and additional data that will be collected to help inform future decision making. All activities within the plan need to be frequently risk assessed and changes may be required to ensure safety. We also acknowledged that within the year we may also become aware of additional challenges emerging as a result of pandemic response and recovery which may require further adjustments and re-prioritisation activity.

5.0 Council Plan Delivery Plan 2021/22 Quarter 1 monitoring and challenge

5.1 We have now completed quarter 1 monitoring for the Council Plan Delivery Plan 2021/22 and undertaken challenge sessions with Finance and Performance Board and the Corporate Leadership Team as defined within the Performance Management Framework. This gives us an excellent opportunity to develop early improvement strategies and alternative approaches where necessary to maximise outcomes for our communities.

5.2 Performance within the first quarter has been strong with full confidence that 73% of milestones will be delivered by the end of 2021/22. A much-improved position from less than half for quarter 1 last year.

6.0 Potential barriers

6.1 27% of milestones are currently rated as amber and presenting some delivery challenges. This is due to the ongoing impact of the Covid-19 pandemic including availability of supplies, some ongoing restrictions, impact on educational settings and through capacity challenges due to previous and ongoing response efforts.

7.0 Future plans and areas for further scrutiny involvement

7.1 As approved with the Performance Management Framework, further monitoring and challenge is planned for the half year stage and this includes Overview and Performance Scrutiny Forum and Cabinet.

8.0 Implications for consideration

8.1 All implication areas have been considered within the reports to Cabinet and Council highlighted within this report.

Document information

Report author
Donna Reddish – Service Director – Corporate
Background documents
These are unpublished works which have been relied on to a material extent when the report was prepared.
Council Plan 2019 – 2023 Council Plan Annual Performance Report 2020/21 Council Plan Delivery Plan 2021/22