

Chesterfield Borough Council Equality Impact Assessment - Full Assessment Form

<i>Title of the policy, project, service, function or strategy:</i>	Scrutiny Project Review of Community Rooms	
<i>Service Area:</i>	Policy and Communications	
<i>Section:</i>	Democratic and Scrutiny	
<i>Lead Officer:</i>	Rachel Appleyard	
<i>Date of assessment:</i>	04/01/19	
<i>Is the policy, project, service, function or strategy:</i>		
<i>Existing</i>	<input type="checkbox"/>	
<i>Changed</i>	<input checked="" type="checkbox"/>	
<i>New / Proposed</i>	<input type="checkbox"/>	

Section 1 – Clear aims and objectives

1. What is the aim of the policy, project, service, function or strategy?

A Scrutiny Project Group was established to review the community rooms owned by the Council under the Housing Revenue Account for the following reasons:

- To understand if they were being well used.
- To consider the refurbishment programme and ensure this was appropriate.
- To find new ways of promoting the rooms to provide more value to the community and bring in income.
- To improve the booking process and accessibility of information on the rooms.

As a result of the review, the following recommendations are being made by the Project Group for Cabinet approval:

- To support the retention and refurbishment of the community rooms on Burns Close and Bonsall Court, and to consider other options for the community room on Monkwood Road as it is rarely used and is in close proximity to two other community rooms.
- To improve the accessibility of information about room hire and improve booking services.
- To implement a booking process and charging structure for room hire which is consistently applied, with lower rates for community groups.

2. Who is intended to benefit from the policy and how?

The communities that live in the vicinity of the community rooms will benefit from the ongoing use and range of activities on offer. Potential new users, including charitable and community groups needing small, low cost rooms for their activities, will benefit from a clearer and easier booking process. The rooms are particularly attractive to charities, support groups and community groups due to the low rates of hire and community-based location.

3. What outcomes do you want to achieve?

- The continuation of the community rooms as a facility for hire that is affordable.
- The creation of a central location for all venues for hire on the Council website that is easy to find with up to date information on the booking process and facilities.
- That the terms and conditions of hire, including time slots for bookings, are applied fairly.
- Increases in usage of the rooms that will bring in income, ensuring the rooms continue to be viable.
- That the rooms become visible, attractive facilities to hire and support the local communities.

Section 2 – What is the impact?

4. Summary of anticipated impacts

	Potentially positive impact	Potentially negative impact	No disproportionate impact
Age	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability and long term conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender and gender reassignment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage and civil partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pregnant women and people on parental leave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ethnicity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion and belief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 3 – Recommendations and monitoring

If you have answered that the policy, project, service, function or strategy could potentially have a negative impact on any of the above characteristics then a full EIA will be required.

5. Should a full EIA be completed for this policy, project, service, function or strategy?

Yes No

Please explain the reasons for this decision:

If the project group's recommendations are accepted, it is anticipated that the community rooms on Burns Close and Bonsall Court will continue to provide sustainable room hire at an affordable rate. The Council is liaising with current users which may be affected by the changes to ensure that the activities taking place for the community are sustainable, whilst ensuring that charging is applied fairly to groups.

At the moment, the rooms are largely used by support groups, which provide day care sessions to older people or people with disabilities, and other community groups. By continuing to maintain the community rooms and potentially refurbish them, these groups will benefit from the higher standard of facilities and be able to continue to offer services in these areas.

It is recommended that other options are to be considered for the community room on Monkwood Road. The review found that this room is very rarely used, and is also in close proximity to other community rooms, so no negative impacts are anticipated by considering other options.

Section 6 – Knowledge management and publication

Please note the draft EIA should be reviewed by the appropriate Service Manager and the Policy Service **before** WBR, Lead Member, Cabinet, Council reports are produced.

Reviewed by Head of Service/Service Manager	Name:	
	Date:	DD/MM/YY
Reviewed by Policy Service	Name:	Katy Marshall

	Date:	01/2019
Final version of the EIA sent to Policy Service	<input type="checkbox"/>	
Decision information sent to Policy Service	<input type="checkbox"/>	