

BUDGET MONITORING PERIOD 10

MEETING: CHESTERFIELD AND DISTRICT JOINT
CREMATORIUM COMMITTEE

DATE: 11th March, 2019

REPORT BY: BEREAVEMENT SERVICES MANAGER
CLERK & TREASURER

FOR PUBLICATION:

BACKGROUND PAPERS FOR PUBLIC REPORTS:

TITLE: Budget Monitoring Report Period 10

LOCATION: Accountancy Section

1.0 PURPOSE OF REPORT

1.1 To report the budget monitoring position as at the end of January 2019.

2.0 RECOMMENDATIONS

2.1 That the report be noted.

3.0 PERIOD 10 BUDGET MONITORING

3.1 The original budget was approved on the 18th December 2017 and revised at the 17th December 2018 meeting. Appendix A shows the Budget Monitoring for Period 10.

There is currently a favourable profiled variance of £72,150, Details of the variances from the profiled budgets are shown below:

- **Employee costs** are under profile by £5,097 this consists of:
 - Salary costs are under spent by £6,245 mainly caused by vacant posts
 - Overtime is over spent by £701 due to providing cover for vacant posts
 - Minor items - £447 over spend

- **Premises costs** are under profile by £23,053 this consists of:
 - Service improvement plan (not commenced/completed) – under spend £17,683 (i.e. public toilets, memorialisation of rose beds & new signage)
 - General routine repairs – under spend £651
 - Cremator repairs - under spend £2,804
 - General grounds maintenance – under spend of £172
 - Utilities – under spend £1,488
 - Minor miscellaneous items – under spend £255.

- **Transport** costs are under profile by £1,637, mainly on car allowances and fuel for machinery.

- **Supplies & Services** costs are under profile by £3,036, this consists of:
 - Medical Referee Fees – under spent by £1,221
 - Service improvement plan – under spend £3,351 due to outstanding invoices for the Mess Room refurbishment
 - Purchases of memorials – over spend £4,342
 - Telephone costs – under spend £1,144
 - General Supplies & Services – under spend of £1,662 in other areas.

- **Contracted Services** are under profile by £85.

- **Income** is over profile by £39,242, this consists of:
 - Cremation fees (inc. Medical Referees & Mercury Abatement) – over profile by £33,065, this is due to an increase of approximately 39 more cremations than the 1,500 budgeted for at this stage.
 - CAMEO - £1,834 more received than budgeted for.
 - All Memorial Income – over profile by £3,314
 - Other Income – over profile by £1,029.

3.2 In conclusion at this stage it is anticipated that the bottom line outturn for the year will come in above the revised budget.

4.0 RECOMMENDATIONS

4.1 That the report be noted.

5.0 REASONS FOR THE RECOMMENDATIONS

5.1 To keep the Joint Committee informed about the financial performance of the Crematorium.

Decision information

Key decision number	n/a
Wards affected	All
Links to Council Plan priorities	To provide value for money services

Document information

Report author	Contact number/email
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Background documents These are unpublished works which have been relied on to a material extent when the report was prepared.	
<i>This must be made available to the public for up to 4 years.</i>	
Annexes to the report	
Annexe A	Budget monitoring report to period 10