

Chesterfield Borough Council 2021/22 Internal Audit Plan

Complete
In Progress
On going

Main Financial Systems	Priority	Audit Days 2021/22
Main Accounting & the Medium- Term Financial Plan	M	12
HRA Business Plan	M,	5
Business Grants	H	15
Creditor Payments (Accounts Payable)	M	25
Debtors (Accounts Receivable)	H	15
Housing / Council Tax Benefits	M	21
Housing Rents	M	20
Housing Repairs – Revenue (Voids)	H	20
National Non- Domestic Rates	H	20
Treasury Management	M	15
Payroll / Arvato /Kier return	H	25+5
		198
Total		
Other Operational Audits		
Brimington Parish Council	N/A	5
Contract Final Accounts	M	5
Crematorium	M	12
Gas Servicing / Property Compliance	H	15
Healthy Living Centre	M	15
Markets Income	M	12
Planning Fees	M	12
Refuse Collection – Domestic	M	10
Queens Park Sports Centre	M	20
EMU Warmer grants	M	5
Total		111
Computer and IT Related		
ICT Transformation Programme	H	12
Members p.c's / I pads	M	10
New system Review / upgrades	M	10
Total		32
Cross Cutting Issues		
Business Continuity Planning	H	15

Corporate Governance and Annual Governance Statement	N/A	20
Corporate Targets	M	12
Financial Advice / Working Groups/Transformation Projects	N/A	25
Property Repairs (Non housing)	H	12
Projects / Project management e.g. econ Dev,	M	20
Risk Management	M	5
Total		109
Fraud and Corruption		
National Fraud Initiative	N/A	5
Total		5
Apprenticeships / Training	N/A	30
Contingency/Special Investigations/Emerging risks	N/A	50
Update Test Schedules	N/A	10
Audit Committee / Client Officer Liaison	N/A	15
Planned Total Days 2021/22		560

Reserve Areas

Council Tax
 Cash and Bank
 Property Rents
 Insurance
 Bank Reconciliation
 Health & Safety
 Inventory / disposal of old equipment
 Housing acquisitions
 Housing capital
 Homelessness
 Decoration vouchers