

FOR PUBLICATION

REVIEW OF LICENCE AND REGISTRATION FEES 2022/23 (A000)

MEETING:	APPEALS AND REGULATORY COMMITTEE
DATE:	3 NOVEMBER 2021
REPORT BY:	LICENSING MANAGER
WARDS:	ALL
COMMUNITY FORUMS:	ALL

1.0 **PURPOSE OF REPORT**

1.1 To seek approval for revised licence and registration fees for 2022/23.

2.0 **BACKGROUND**

2.1 In accordance with the Council's financial regulations it is necessary for all fees to be annually reviewed.

2.2 The services relate to the regulation, control and administration of the following areas:

- Private Hire and Hackney Carriage fees;
- Scrap Metal collectors and sites;
- Miscellaneous licensing fees.

2.3 Fees for the Licensing Act 2003 are set nationally and cannot be altered by the Council.

2.4 Fees under the Gambling Act and for sexual entertainment venues are considered by the Licensing committee.

2.5 Members are reminded that these are statutory services and as such are not subject to market forces. The Council has discretion about the setting of fees.

3.0 **SCOPE**

- 3.1 Council policy is to request an increase of 3%, but a 5% increase is required for all fees and charges in the current circumstances. A summary of proposed fees is provided at Appendix A which sets out the fees and charges that were agreed in 2021/22 and the proposed increase; the figures have been rounded up or down to assist with cash handling.
- 3.2 At present these budgets have averaged out to the point where there is a slight deficit on the taxi budget and no material subsidy either way on the others. A 5% increase will maintain that position.

4.0 **EXCEPTIONAL ITEMS**

- 4.1 In December 2019 members decided to retain the limit of 110 hackney carriages. The committee also decided to commission another unmet demand survey in 2022, the survey to be funded by hackney carriage licence holders, for which licence holders are charged £10 at each six-month renewal.
- 4.2 The consumable licensing items are subject to price changes by our supplier. Appendix A shows the costs recharged on the current stock but prices will be adjusted when suppliers alter the costs to us.
- 4.3 Appendix B shows the comparison of taxi and private hire fees within Derbyshire but does not indicate what increase, if any, those authorities are proposing.

5.0 **FINANCIAL IMPLICATIONS**

- 5.1 A 5% increase will enable the council to provide these services as close to cost neutral as possible.

6.0 **RECOMMENDATION**

- 6.1 Approval is given to a 5% increase in fees and charges from 1 April 2021.

DRIVERS			
Licence type	Current fee	With 5% increase (rounded)	Notes
Application	217	228	
Renewal	217	228	
Application pack	68	71	
Knowledge test	52	55	
DBS disclosure	28	29	
Badge holder	4	4	At cost from supplier
Replacement badge	4	4	At cost from supplier
Lanyard	1	1	At cost from supplier
Dashboard badge holder	1	1	At cost from supplier
VEHICLE			
New application - Private Hire	155	163	
New Application - Hackney Carriage	155	163	No new applications anticipated due to limit set on hackney licences
Vehicle change	40	42	
Vehicle detail change	35	37	
Hackney survey fee	10	10	Tri-annual survey paid on licence renewal.
Renewal Private Hire	108	113	
Hackney Renewal	108	113	
Executive hire new application	70	72	
Executive hire renewal	63	66	
Front plate	9	9	At cost from supplier
Rear plate	9	9	At cost from supplier
Transfer	14	15	
Change of details	14	15	
Duplicates	1	1	Reduction in fee

OTHER			
Flexi plate front	3	3	At cost from supplier
Flexi-plate rear	5	5	At cost from supplier
Licence type	Current fee	Rounded fee +5%	Notes
Key/button set	2	2	At cost from supplier
Extension brackets	8	8	At cost from supplier
Q/L pouch	2	2	At cost from supplier
Back rear bracket	7	7	At cost from supplier
Back rear bracket kit	2	2	At cost from supplier
2XQ/L replacements	2	2	At cost from supplier
Dash pouch	2	2	At cost from supplier
Dash card	2	2	At cost from supplier
ABO signs	5	5	At cost from supplier
Security key	25p	25p	At cost from supplier
High bond pad	2	2	At cost from supplier
OPERATORS			
Fee	681	715	5 year licence
plus per vehicle	30	32	
vehicle test	60	60	Not CBC income
Retest – within 10 days	15	15	Not CBC income
Retest – after 10 days	35	35	Not CBC income
Limousine test	25	25	Not CBC income
Scrap Metal			
Licence Type	Current fee	Rounded fee for +5%	Notes
Site licence (3 yearly licence)	450	473	
Collectors licence (3 yearly licence)	188	197	
Addition of new site	225	236	
Change of site manager	13	14	

Add person to a site licence who has not previously been checked.	73	77	
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