

EMPLOYER / TRADE UNION COMMITTEE**Monday, 9th August, 2021**

Present:-

Councillor T Gilby (Chair)

Kate Harley	HR	Tony Devereux	Unison
Ade McCormick	Executive Director	Andrew Fowler	Unison
Helen Fox	Chief Finance Officer	Liam Rich	Unison
Huw Bowen	Chief Executive	Lesley Waller	Unison

*Matters dealt with under the Delegation Scheme

22 APOLOGIES

Apologies for absence were received from Councillor J Innes, Councillor Serjeant, Maria Slack and Paula Stephens.

23 MINUTES

The minutes of the meeting on 12th July 2021 were agreed as a correct record.

24 MATTERS ARISING FROM THE MINUTES

No actions noted.

25 ECONOMY GROUP UPDATE

The Executive Director presented an update to the committee on behalf of the Economic Recovery Group with further planning around events such as Community Market, Christmas, Fireworks and the 1940's Market, all with staff health & safety remaining key.

Northern Gateway works continuing with Innovation Centre (Sept) and Public Realm nearing completion.

It was noted that Revitalising Heart of Chesterfield consultation is continuing and George Stephenson Hall developing to Stage 3.

Work in progress to develop “options” for the future around the Pavements.

The Visitor Economy Strategy development is progressing positively and all Capitol projects progressing well and safely.

RESOLVED –

That the update be noted.

26 **RESOURCES GROUP UPDATE**

The Human Resources manager presented an update of the ongoing work around Tier 4 restrictions and the re-opening of services including continued review of risk assessments and supporting venues for safe re-opening.

An update was shared around the Pomegranate and Winding Wheel and the introduction and work underway with new CO2 monitors. Next steps are to support smaller venues such as Visitor Centres, Museums, Community Rooms and Innovation Centres, The Resources Group continues to support on the Health and Safety side to help safe re-opening.

It was noted that there were 16 staff currently self isolating and 6 positive Covid cases had been identified. One case had been a Riddor reportable event with measures being put in place to review and mitigate future potential behavioural breaches of Covid risk assessments.

RESOLVED –

That the update be noted.

27 **ORGANISATIONAL DEVELOPMENT**

The Executive Director presented an update to the committee regarding Organisational Development. It was noted that Tier 4 proposals had been approved by council and recruitment now in progress.

The recruitment to Programme Office Manager was complete with the successful applicant due to start once final references etc received.

The implementation of Corporate Project Management framework is to commence and work underway to review and combine all Service Director plans for improvement / savings.

The Executive Director highlighted the ongoing work to develop the OD "7 themes" and priorities of the OD Delivery plan e.g business planning.

The DMA pilot is progressing well with final report from HR and LGA expected in early September.

RESOLVED –

That the update be noted.

28 **KICKSTART**

The Human Resources manager presented a summary of the bid to become a "Kickstart Employer". The program has been signed and agreed with DWP and job adverts to go in Job Centre Plus with a plan in place to recruit 6 in September and a further 6 in December.

It was noted that the process is in place to onboard successful applicants for a 6 months' placement and that the training program is currently being devised.

29 **FEEDBACK FROM DJCC**

No feedback was provided

30 **ANY OTHER BUSINESS**

A question was asked by Lesley Waller about any potential plans to review security for staff in reception areas. The Human Resources manager confirmed that how we deal with members of the public and expected behaviours is being reviewed.

31 **DATE AND TIME OF THE NEXT MEETING**

The next meeting of the committee would take place on Monday 13th September, 2021 at 9.30am.