

CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Monday, 22nd September, 2014

Present:-

Councillor Bowman (as substitute for Councillor Reid) (Acting Chair)

Councillors Burrows
Simmons

Councillors Kerry
Gordon

11 **DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS
RELATING TO ITEMS ON THE AGENDA**

No declarations were made.

12 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Russell, Reid, Baxter and Kelly.

13 **MINUTES OF THE JOINT CREMATORIUM COMMITTEE HELD ON 16
JUNE 2014**

RESOLVED – That the Minutes of the Joint Crematorium Committee on 16 June, 2014 be approved as a true record.

14 **BUDGET MONITORING REPORT - PERIOD 5**

The Bereavement Services Manager and the Clerk and Treasurer submitted a report on the Period 5 Budget Monitoring Statement indicating the budget monitoring position as at the end of August, 2014.

It was noted that the budget was currently showing a favourable profiles variance of £68,310 and these were detailed in the following:

- Employee Costs
- Premises Costs
- Transport
- Supplies and Services
- Income

It was anticipated that the outturn for the year would come in under the original budget. All the above issues were to be taken into account when the revised budget is prepared and presented to the Committee on 8 December, 2014.

RESOLVED – That the report be noted.

15 **LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100 (A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

16 **BEREAVEMENT SERVICES MANAGER'S REPORT**

The Bereavement Services Manager submitted a report on matters relating to the operation of the Crematorium.

Information on the number of funerals for the year, broken down into local authority area for 2014 against 2013, was provided, together with comparisons of income for the same periods.

Progress of projects within the Action Plan were outlined and other developments in the operation of the Crematorium were reported including:

- Additional car parking area – completed.
- Recycling Income – a nomination for the allocation of recycling monies from ICCM was made to SANDS. A list of other charities that could be supported with future funds was to be considered.
- Rose Bed Refurbishment – nearing completion.
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- Woodland Walk – completed and open to the public
- SANDS events - There were two events due to be held in October 2014 for Baby Loss Awareness Week.

- Music Desk – a desk had been placed in the chapel, removing the need for a second attendant to be in a separate music room. This was to allow for more staff flexibility.
- Office Refurbishment – some works had to be postponed until Spring 2015.
- Waste Heat Recovery – this work was not to commence until Spring 2015 for practical reasons.
- Direct Internet Booking System – significant delays had occurred due to connection difficulties. A further report on this was to be provided.

The Committee discussed the current arrangements regarding the occupancy of the Lodge at the Crematorium site and it was agreed that this would be investigated.

RESOLVED –

- (1) That the report be noted.
- (2) That the current arrangements regarding the occupancy of the Lodge at the Crematorium site be investigated.